



READ THE LATEST KV FOCUS

December 9, 2020

Greetings,

During its meeting on Tuesday morning, the Board of Trustees approved a revised Fiscal Year 2021 budget. This mid-year budget adjustment is based on new revenue and expense information. The projected shortfall in funding from the state did not occur. Sound financial management and prudent expense containment places the college in the enviable position of being able to update several cost-savings measures which were announced earlier in the year.

Therefore, the full-time and part-time staff and administrator salaries will receive a 1.75% increase Jan. 1, 2021. Those impacted employees scheduled for movement on the salary schedule will advance in accordance with college procedures. If these changes affect you, you will receive communication from the human resources department with details by close of business on Dec. 22.

Work on the Fiscal Year 2022 budget has already begun. We are not certain how the pandemic and its related fall out will affect the budget for next year. We do know, however, that continued careful stewardship of the college's financial resources is vital to our long-term viability. I continue to ask for your patience and cooperation as we work together through these unprecedented times.

In other news, I have decided to suspend the Drive Thru Commencement Celebration planned for Sunday, Dec. 20. While disappointing, the extension of most of the state-wide restrictions to help contain the spread of the pandemic influenced my decision. Our graduates will be recognized. Plans are already underway to honor these accomplishments.

End-of-semester due dates remain in effect and all of us are responsible for honoring these deadlines to help our students complete the semester.

I know that these are unsettling times for our students and for all of us and for our families. I will continue to stay in contact with you in the coming days and weeks. I look forward to your

participation in the Friday, Dec. 11 Town Hall meeting. There is still time to [register](#) and receive the Zoom information for the meeting.

By working together, we can help minimize the long-term effects of this unprecedented situation on our lives and community. Stay safe and take good care of yourself and one another.

Sincerely,



L. Marshall Washington, Ph.D.
President

PRESIDENT'S OFFICE

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Extension of Michigan Department of Health and Human Services Order

Per Monday's MDHHS order, in-person instruction for colleges and universities is generally still prohibited, "gatherings at trade schools and career schools are permitted for the purpose of providing technical education services, including manufacturing, industrial technology, trades, and cosmetology, but only to the extent that these activities cannot be completed remotely." Employees impacted by this new exception will be contacted by their supervisors. Students affected by this change will be notified.

Unless you have been contacted by your supervisor related to the new exception, plan on working from your current assigned location through and including Monday, Jan. 4. In observance of the holidays, the college will be closed from Dec. 24, 2020 - Jan. 3, 2021 and will resume operations Jan. 4.

Reminder! Town Hall Meeting this Friday

Please join Dr. Washington for an update about the college and its activities during a special Town Hall meeting Friday, Dec. 11 beginning at 9 a.m. via zoom. He will provide some specific recommendations about what you can do to continue to play an important role at the college. The college will remain open during this session. Register through the Staff and Faculty Development [webpage](#) to receive the Zoom link.

ADMISSIONS, REGISTRATION & RECORDS

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Important Registration Information

Winter registration will be closed Wednesday, Dec. 9 beginning at 8 a.m. and will reopen Friday,

Dec. 11 at 8 a.m. Please share with this information with students!

Changes to Winter Semester 2021 Academic Calendar

Kalamazoo Valley Community College will alter the Winter Semester 2021 academic calendar as part of our best efforts and commitment to plan and adjust to the ever-changing public health situation.

The first day of classes for the winter semester will now be Jan. 15, 2021, rather than Jan. 11. This delay will provide additional quarantine time for those who may come in contact with the virus over the holiday recess.

Kalamazoo Valley also will alter spring break, previously scheduled for the first week in March. The goal is to move through the semester without interruption to help mitigate opportunities for infection and to keep our students focused on completing the semester successfully. The college has scheduled a break for Friday, April 2 - Sunday, April 4.

The Winter Semester 2021 will end on May 3, 2021, as previously announced.

New Kick Start Classes Offered for Winter Semester

Faculty at Kalamazoo Valley Community College have announced several courses that will be offered in the Winter 2021 semester in a new format called "Kick Start." This program requires students to attend in-person, the first four class sessions at the start of the term. After the first four weeks, the remaining courses in the term will be offered in an asynchronous online format. Students will have opportunities to take science, law enforcement, critical thinking, First Year Experience and blended English and reading classes in the Kick Start format. [more](#)

FINANCE AND BUSINESS

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Holiday Break Time Sheet Reminder

Due to the upcoming holiday break, we wanted to remind you of important payroll reminders:

12.31.2020 Payroll:

- Employee time sheets are due Friday, Dec. 11 at 5 p.m.
- Manager approval of time sheets is due Monday, Dec. 14 at 5 p.m.
- This pay covers the period 11.29.20 - 12.12.20

01.15.2021 Payroll:

- Employee time sheet submission due date is **MONDAY**, Jan. 4, 2021 at 5 p.m.
- Manager approval of time sheets is due **TUESDAY**, Jan. 5, 2021 at 5 p.m.
- This pay covers the period 12.13.2020 - 01.02.2021 (this is a three week period); full-time hourly employees should enter TOP (time off paid) for the college holidays of Dec. 24, 25,

28, 29, 30, 31 and Jan. 1.

If you will not be on campus when time sheets are due, please ensure that your time sheet is completed and submitted prior to leaving campus. If you normally approve time sheets and will not be on campus on the due date, please ensure you have a proxy set up to approve your time sheets, or approve your time sheets before you leave campus. Alternatively, if you are off campus and have internet access, you can log in to your [MyValley](#) account to access the Banner Self Service application to submit and/or approve time sheets.

Any questions may be directed to the Payroll Department. You may call Anita Gonzales at 488.4872 or Molly Riley at 488.4239 or send an email to payroll@kvcc.edu.



December 20 Drive-Thru Commencement Celebration - Cancelled

Due to the recent extension of restrictions put in place to combat the COVID-19 (Coronavirus) pandemic, the Dec. 20 Drive-Thru Commencement Celebration has been cancelled. The college still plans to recognize its graduates. Details will be forthcoming.

[Event](#) details will be posted as they are confirmed.



New Kalamazoo Valley Promotional Videos

Two new college videos were recently posted on the college YouTube channel and will be used in upcoming marketing campaigns.

Check out our faculty's "[Commitment](#)" video and the "[New Normal](#)" video that highlights online learning in the wake of COVID-19 (Coronavirus).



Student-Crafted Beer Available Curbside on Tuesdays at The Culinary and Allied Health Building

Beer crafted by students in Kalamazoo Valley's Sustainable Brewing program is now available for curbside purchase at the 418 Restaurant in the Marilyn J. Schlack Culinary and Allied Health Building. The brewing school is offering curbside beer pick-up. Patrons are able to pre-order [beer selections](#). "We'll take orders until 3 p.m. on Tuesdays," explained Culinary Operations Manager Lucas McFarland. The 16-ounce beers will be canned just prior to pick-up. Curbside pick-up will take place from noon to 4 p.m. on Tuesdays, outside of the building, located at 418 E. Walnut St. in downtown Kalamazoo. Beer, all crafted by students, can be purchased in four-packs or single cans. Beer will be priced at \$3 per can.

LIBRARIES

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Kalamazoo Valley Libraries: The Building is Closed, But Our Services Are Open!

The building is closed, but the library is still here for you and your students! With projects and finals looming, we are standing by to assist you with all of your needs. If your students need citation help, please direct them to our new [citation research guide](#) to guide them through the citation process. Our librarians are available virtually through email, phone, and 24/7 chat to assist with research and further citation help. Face to face Zoom appointments with our librarians can be requested. Additionally, we are offering curbside service for those who need to borrow laptops, hot spots, as well as printing services and access to reserve textbooks. See our website for more details. We can't wait to hear from you and your students!

Contact us:

Virtual Assistance:

Visit us [online](#)

Call 269.488.4380 (TTC)

[Email](#)

[Chat](#) with a college librarian 24/7

Curbside Assistance:

Texas Township Campus Library (TTC)

Monday - Thursday, 8 a.m. - 6 p.m.

Friday, 8 a.m. - 5 p.m.



Bob Badra Educational Scholarship Fund

The Kalamazoo Valley Community College family lost a beloved member on Sept. 16, when Bob Badra passed away after a short illness. His keen intellect, curiosity and his loving kindness for all left an indelible mark on the college community, its faculty, staff and students. Please join us as we honor Bob by contributing to the Bob Badra Educational Scholarship Fund. Our goal is to raise \$20,000 by Dec. 30, so that Bob's legacy will be preserved by the annual awarding of a \$1,000 scholarship - in perpetuity.

Your tax deductible [donation](#) can be made online.

If you have any questions, please contact [Tim Welsh](#) or [Gloria Larrieu](#).

Foundation Scholarships: Gifts That Can Change Lives

Helping students achieve their educational goals is one of the best ways to have an impact on the future.

For more than 50 years, Kalamazoo Valley Community College has been providing life-changing experiences for students and their families. Although the college offers one of the lowest tuition rates in the state, many of our students can't afford to attend college without assistance.

Scholarship recipients are forever grateful for these life-changing gifts.

"After high school I had received no scholarships and was hurt by that. I became very motivated and changed many parts of my life. When I heard that I had received the John LaSotta Memorial Scholarship, I became quite emotional," said Justin Trantham, scholarship recipient. "Emotions of joy, achievement, and happiness poured out as I thought about all the work and change it took to get to this moment. You as the donor of this scholarship have given me motivation to not only achieve my dreams but to push that much harder while knowing that someone is finally believing in me."

The Foundation's annual fund drive is going on now. This is your opportunity to make a difference. By making a contribution for student scholarships. Send your tax deductible donation to KVCC Foundation, P. O. Box 4070, Kalamazoo, MI 49003, visit kvcc.edu/foundation to donate online or call Linda Depta, Executive Director, KVCC Foundation and Fund Development Director at 269.488.4821.

There Are Multiple Ways To Give

1. Give a cash gift. Your gift will be put to immediate use for college scholarships.
 2. Amazon Smile: If you're shopping from home this season, please consider adding Kalamazoo Valley as an Amazon Smile partner. It costs nothing to you and is an ongoing help to the college.
 3. Include the college in your legal will. It's an easy way to protect the people and causes you care about the most, and help the college take care of the students and communities we serve.
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Register Now for the Winter 2021 Virtual Summit

The Winter 2021 Virtual Summit takes place on Jan. 7 and 8. The faculty and staff portion of the Virtual Summit will be held the morning of Thursday, Jan. 7, with the college being closed to the public from 8 a.m. - 12 p.m. Live and recorded sessions will be offered. The faculty sessions will continue after lunch on Jan. 7 and through Jan. 8

All employees are required to participate. To fully participate in the event you will need access to a computer with audio (speakers and microphone/phone) and video. If you have technology needs or questions about these technology needs please contact the Facility and Events Manager, [Jessica Potter](#).

The keynote speaker for the Winter Summit will be Tonjua Williams, Ph.D. She will speak after Dr. Washington's welcoming remarks which take place at 8 a.m. on Thursday, Jan. 7.

Dr. Williams became the seventh president of St. Petersburg College, Florida, in 2017. A St. Petersburg native, she began her tenure with the college in 1986, rising through the ranks in a variety of academic and administrative roles.

Prior to becoming President, Williams was Senior Vice President for Student Services from 2013 - 2017. She has served in nearly every area of the college: Provost, Associate Provost, Director of Special Programs, Program Coordinator, Academic Advisor, Recruiter, Senior Accounting Clerk and Adjunct Faculty.

Williams earned a Ph.D. in Higher Education Administration from Barry University, a master's degree in Counselor Education from University of South Florida, and bachelor's degrees in Business Administration and Humanities from Clearwater Christian College.

In 2016, she was awarded the prestigious Aspen Presidential Fellowship for Community College Excellence, making her part of the inaugural class of the Aspen Presidential Fellows. She is a graduate of Leadership Tampa Bay, Leadership St. Pete, the Chancellor's Leadership Program and the Executive Leadership Program at the University of Florida.

See the [registration](#) schedule for more details.



Delta Sigma Theta Sorority Recognizes Dr. Washington with Award

L. Marshall Washington, Ph.D., President of Kalamazoo Valley Community College has been named the recipient of the "2020 Man of Distinction Education Award" from the Kalamazoo Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

The award was presented during a special virtual program on Sunday, Dec. 6 at 3 p.m. In

commenting on Washington's selection, the organization's President Tracy Morton said, "Throughout his career, Dr. Washington's leadership style has been characterized by an openness to input, humility, cooperation, trust and above all, a bias for action." [more](#)

IN THE NEWS

[Kalamazoo Valley Holds Special Food Distribution to Students for Thanksgiving Amid Fraud Claims, Trump Campaign Breaks Post-Election Fundraising Records](#)

[Political Expert: Calls for Gov. Whitmer's Impeachment is a Losing Battle for Republicans](#)

[31 Things to Do in Kalamazoo](#)

[Kalamazoo Valley Community College Provides Students with Food for Thanksgiving Dinner](#)

[Kalamazoo-Area Police Academy Expands Racial and Diversity Training to Better Prepare Cadets](#)



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